

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year : 2015- 16

I. Details of the Institution

- 1.1. **Name of the Institution** : Vivekananda
Mahavidyalaya, Burdwan
- 1.2. **Address Line 1** : Vivekananda College Road
Address Line 2 : Post- Sripally
City/Town : Burdwan (East)
State : West Bengal
Pin Code : 713103
Institution e-mail address : vmprincipal2012@gmail.com
Contact Nos. : 0342-2646916
Name of the Head of the Institution : Dr. S.P. Rudra
Tel. No. with STD Code : 0342-2646916
Mobile : 9433412008
Name of the IQAC Co-ordinator : Dr. S. Jana
Mobile : 09474175865
IQAC e-mail address : vmiqac2017@gmail.com
- 1.3. **NAAC Track ID:** WBCOGN 11573
- OR
- 1.4. **NAAC Executive Committee No. &**
DateVivekananda Mahavidyalaya, Burdwan-West Bengal.doc
- 1.5. **Website address** : www.vmbdn.in
Web-link of the AQAR :
- 1.6. **Accreditation Details:**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	77.25	2004	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

- 1.7. **Date of Establishment of IQAC** : 20/12/2005

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2015-16 28-04-2017

ii. AQAR

iii. AQAR

iv. AQAR

1.9. Institutional Status

	University	State <input type="checkbox"/>	Central <input type="checkbox"/>	Deemed <input type="checkbox"/>	Private <input type="checkbox"/>
1.10. Type of Faculty/Programme:	Affiliated College	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
	Constituent College	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	Autonomous college of UGC	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	Regulatory Agency approved Institution	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
	Type of Institution	Co-education <input checked="" type="checkbox"/>	Men <input type="checkbox"/>	Women <input type="checkbox"/>	
		Urban <input checked="" type="checkbox"/>	Rural <input type="checkbox"/>	Tribal <input type="checkbox"/>	
	Financial Status	Grant-in-aid <input checked="" type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>	
		Grant-in-aid + Self Financing <input type="checkbox"/>	Totally Self-financing <input type="checkbox"/>		
	Arts <input checked="" type="checkbox"/>	Science <input checked="" type="checkbox"/>	Commerce <input type="checkbox"/>	PEI (Phys Edu) <input type="checkbox"/>	
	TEI (Edu) <input type="checkbox"/>	Engineering <input type="checkbox"/>	Health Science <input type="checkbox"/>	Management <input type="checkbox"/>	

1.11. Name of the Affiliating University (for the Colleges): The University of Burdwan

1.12. Special status conferred by Central/ State Government

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	No
University with Potential for Excellence	No
UGC-CPE	No
DST Star Scheme	No
UGC-CE	No
UGC-Special Assistance Programme	No
DST-FIST	No
UGC-Innovative PG programmes	No
UGC-COP Programmes	No
Any other (Specify)	No

2. IQAC Composition and Activities

2.1. No. of Teachers	8
2.2. No. of Administrative/Technical staff	2
2.3. No. of students	1
2.4. No. of Management representatives	2
2.5. No. of Alumni	1
2.6. No. of any other stakeholder and community representatives	2
2.7. No. of Employers/ Industrialists	Nil
2.8. No. of other External Expert	Nil
2.9. Total No. of members	16
2.10.No. of IQAC meetings held	2

2.11. No. of meetings with various stakeholders:

Faculty	02	Alumni	Nil
Non-Teaching Staff	Nil	Others	Nil

2.12. Has IQAC received any funding from UGC during the year?

Yes No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos	5	International		National	Nil	State		Institution Level	5
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ii.

Humanities, Science, Human Rights, Women Studies, Career Counselling, Yoga

2.14. Significant Activities and contributions made by IQAC

The entire period of July 2015 to December 2015 had been dedicated to the preparation of SSR for reaccreditation by NAAC.

2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

* Plan of Action	Achievements
The entire focus this year will be on the preparation of the SSR so that the college can be reaccredited as early as possible. Focus is laid on creating an awareness among all concerned about the nature of combined teamwork which shall be reflected in the SSR.	The added built-in area of 13000 sq.ft. which was proposed to have been finished was found lagging behind time. The IQAC constantly put before the principal the necessity of the quick completion of the total space so that nine classrooms and two laboratories can come into full-scale operation during this academic year only. Since at least 90% of the task could be achieved, the IQAC considers it to be no mean an achievement.

2.16. Whether the AQAR was placed in statutory body: Yes No

Management Syndicate Any other body

Provide the details of the action taken

The management has appreciated the AQAR and geared up all its efforts to the completion of the new space mentioned in AQAR.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	One	Nil	Nil	Nil
UG	BA, BSc, (Hons. & Gen.)	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	5			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Core and Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	One
Trimester	
Annual	Four

1.3 Feedback from stakeholders*

(On all aspects)

 Alumni Parents Employ Students

Mode of feedback:

**Please provide an analysis of the feedback in the Annexure*

Online Manual Co-operating schools (for PEI)

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nothing worth mentioning since the syllabi remain the same.

- 1.5 Any new Department/Centre introduced during the year. If yes, give Nil s.

Criterion – II

2. Teaching, Learning and Evaluation

- 2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Part time & Guest)
42	30	12		54

- 2.2. No. of permanent faculty with .

- 2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors			Others		Total
R	V	R	V	R	V	R	V	R	V
11	11	Nil	4					4	4

- 2.4. No. of Guest and Visiting faculty and Temporary faculty

- 2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	10	10	25
Presented papers	10	10	17
Resource Persons	1		

2.6. Innovative processes adopted by the institution in Teaching and Learning:

Introduction of smart board and activation of different forms of class evaluation
e.g. surprise objective tests.

2.7. Total No. of actual teaching days during this academic **2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice**

The system of introduction of double examinership as has been introduced last year has proved to generate enthusiasm among all section of students and teachers. It is therefore decided that the same system will henceforth be followed whenever teachers shall think fit.

2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop:

2.10. Average percentage of attendance of student **2.11. Course/Programme wise distribution of pass percentage :**

2.12. HTitle of the Programme	Total no. of students appeared	Division				Pass %
		Distinction %	I %	II %	III %	
B.A	600 (H) 800(G)		16	84		100
BSc	240(H) 203 (G)		28	72		100
PG	16		100			100

Does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

All teachers give departmental reports mentioning details of their achievements and problems if any twice a year. The IQAC goes through these reports and acts as a support mechanism to all departments whenever necessary.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	8
UGC – Faculty Improvement Programme	

HRD programmes	
Orientation programmes	4
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32	10	1	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

The IQAC has been constantly motivating and encouraging the faculty in submitting MRP to the UGC.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	4	7	3

Outlay in Rs. Lakhs		6.96	9.28	1.54
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3.4. Details on research publications

	International	National	Others
Peer Review Journals	15	05	05
Non-Peer Review Journals	0		
e-Journals	0		
Conference proceedings	02	05	05

3.5. Details on Impact factor of publications:

Range Average h-index Nos.in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014-16	UGC	15.76	13.59
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			15.76	13.59

3.7. No. of books published:i)With ISBN No.Chapters in Edited Books

ii)Without ISBN No.

3.8. No. of University Departments receiving funds from:

UGC-SAP		CAS		DST-FIST		DPE		DBT Scheme/funds	
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3.9. or colleges:

	Autonomy		CPE		DBT		Star Scheme		INSPIRE	
3.10.	CE		Any Other (specify)		Nil					

evenue generated through consultancy:

3.11. No. of conferences organized by the Institution :

Level	International	National	State	University	College
Number					15
Sponsoring agencies					College

3.12. No. of faculty served as experts,
chairpersons or resource persons:

1

3.13. No. of collaborations:

International National Any other

3.14. No. of linkages created during this year:

3.15. Total budget for research for current year in lakhs:

From Funding agency	13.59	From Management of University/College	Nil
Total	13.59		

3.16. No. of patents received this year:

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17. No. of research awards/ recognitions received by faculty and research fellows

of the institute in the year:

Total	International	National	State	University	Dist	College
02				02		

- 3.18.

No. of faculty from the Institution who are Ph. D. Guides	3
and students registered under them:	8
- 3.19. No. of Ph.D. awarded by faculty from the Institution

The Ph.D. award is given by the mother University.
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- 3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
- | | | | | | | | |
|-----|--|-----|--|-----------------|--|-----------|--|
| JRF | | SRF | | Project Fellows | | Any other | |
|-----|--|-----|--|-----------------|--|-----------|--|
- 3.21. No. of students Participated in NSS events:
- | | | | |
|------------------|----|---------------------|-----|
| University level | 51 | State level | 20 |
| National level | 09 | International level | Nil |
- 3.22. No. of students participated in NCC events:
- | | | | |
|------------------|-----|---------------------|-----|
| University level | 150 | State level | 50 |
| National level | 5 | International level | Nil |
- 3.23. No. of Awards won in NSS:
- | | | | |
|------------------|-----|---------------------|-----|
| University level | Nil | State level | Nil |
| National level | Nil | International level | Nil |
- 3.24. No. of Awards won in NCC:
- | | | | |
|------------------|-----|---------------------|-----|
| University level | Nil | State level | Nil |
| National level | 1 | International level | Nil |
- 3.25. No. of Extension activities organized:
- | | | | | | |
|------------------|-----|---------------|----|-----|----|
| University forum | Nil | College forum | 05 | NCC | 05 |
| NSS | 05 | Any Other | | | |
- 3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:
- Off-campus plantation and regular monitoring, on-campus Thalassemia detection
 - Environmental consciousness rally, Swachhva Bharat Mission.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29784.86 Sq. M		State Govt., MP-LAD & College	29784.86 Sq. M
Class rooms	27	9		36
Laboratories	7	4		11

Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	nil			nil
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2. Computerization of administration and library:

Already computerized.

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	211117	NIL	NIL			
Reference Books	15610	NIL	NIL			
e-Books	Nil	NIL	NIL			
Journals	08	4750	NIL		NIL	NIL
e-Journals	01	1	01	5725		5725
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

Allotments for purchase in the library in the 2015-16 session is yet to be made.

4.4. Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	2	All	Nil	Nil	11	23	21
Added	3		All	Nil	Nil	01	01	01
Total	58	2	All			12	24	22

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.):

Online admission, COSA, online registration of students, online fees collection and internal maintenance, internet access to all.

4.6. Amount spent on maintenance in lakhs :

i.	ICT	3.5	
ii.	Campus Infrastructure and facilities	86.75	
iii.	Equipments	3.25	
iv.	Others	14.15	
	Total		107.65

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has been constantly sensitizing the teachers to reach out to the students info about all the student support systems in the college, about the career counselling, grievance redressal cell, psycho- counselling, anti- ragging and anti-sexual harassment cells about which usually students are not aware, as most of them come from rural areas and does not have the habit of going through the prospectus in details.

5.2. Efforts made by the institution for tracking the progression:

The IQAC constantly keeps on informing the principal about its initiative in this regard and through interaction with different committees tracks the progress.

5.3.

a)	Total	UG	PG	Ph. D.	Others	Number of
students		2497	25			

b) No. of students outside state 28

c) No. of international

Nil

 ts

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1923	765	98	556	3	3355	1618	556	102	253	1	2529

Demand ratio:14:1 Dropout:13%

5.4. **Details of student support mechanism for coaching for competitive**

ex Coaching for school service commission examination and WBCS preliminary exams are conducted.

No. of students beneficiaries

280

5.5. **No. of students qualified in these examinations:**

5.6. NET	10	SET/SLET	Nil	GATE	1	CAT	0
5.7. IAS/IPS etc	0	State PSC	23	UPSC	40	Others	More than 400

5.7. **Details of student counselling and career guidance:**

Psycho-social counselling is organized on a large scale every year. In the micro level different teachers counsel the students in their own capacities. Pathfinder, a premier institute which has expertise in training in competitive examinations had come to our college and conducted career counselling to our outgoing students.

No. of students benefitted

More than 200

5.8. **Details of campus placement:**

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	More than 600

5.9. **Details of gender sensitization programmes:**

This issue is dragged to the grass root level and the micro level. Instead of organizing shows, seminars, exhibitions etc. the IQAC feels that if each and every girl students of this college is sensitized to the notion of dignified living and women's rights, the ultimate result becomes much more positive and the level of reach-out is nearly 100 %.

5.10. Students Activities:

5.10.1. No. of students participated in Sports, Games and other events:

State/ University level	Nil	National level	Nil	International level	Nil
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No.

of students participated in cultural events:

State/ University level	Nil	National level	Nil	International level	Nil
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5.10.2. No. of medals /awards won by students in Sports, Games and other events:

Sports:

State/ University level	Nil	National level	Nil	International level	Nil
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Cultural:

State/ University level	Nil	National level	Nil	International level	Nil
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5.11. Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	150	72000
Financial support from government	1290	13761000
Financial support from other sources	18	90000
Number of students who received International/ National recognitions	Nil	

5.12. Student organised / initiatives:

5.13.	Fairs	State/ University level	1	National level	5	International level	
	Exhibition:	State/ University level		National level		International level	

f social initiatives undertaken by the students:

5.14. Major grievances of students (if any) redressed:Nil

Criterion – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution:

The vision in establishing the college is helping the nation into an exploitation-free and prosperous country through the students, directly or indirectly engaged to the service of the nation.

The immediate mission was escalation of higher education in the large rural areas surrounding the college spanning nearly 400 Sq. Kms around the college. With this expressed purpose the college was situated in the extreme north-eastern fringes of Burdwan town, so that accessibility of rural students become easy. To this extent the

6.2. Does the Institution has a management Informa stem:

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development:

6.3.2. Teaching and Learning:

This is done through constant interaction between faculty, IQAC and the principal. Students' assessment reports are scrutinized thoroughly and feedback given to individual teachers wherever necessary.

6.3.3. Examination and Evaluation:

Some departments have introduced surprise objective tests apart from normal tests in the college. In two departments, after evaluation of answer sheets, the script of the poorest performer was handed over to an advanced learner for re-evaluation which has been appreciated by the student community.

6.3.4. Research and Development:

It is owing to the constant inspiration and encouragement of the faculty by the IQAC that five new research proposals have been submitted to the UGC

6.3.5. Library, ICT and physical infrastructure / instrumentation:

1207.74 Sq. M of space been added leading to housing of 9 additional classrooms and four laboratories.

6.3.6. Human Resource Management:

The heavy duties and responsibilities of admission, conducting university examination, tabulating income tax of teachers, managing the building committee and different other committees make optimal use of manpower among the faculty.

6.3.7. Faculty and Staff recruitment:

Recruitment of faculty is done through West Bengal College Service Commission.

6.3.8. Industry Interaction / Collaboration: Nil**6.3.9. Admission of Students :**

Totally online.

6.4. Welfare

Teaching	
Non teaching	
Students	Students' Aid Fund.

schemes for:

6.5. Total corpus fund generated 9,42,000**6.6. Whether annual financial audit has been done:**

Yes	✓	No	
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6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	G.B
Administrative				

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes		No	✓
For PG Programmes	Yes		No	✓

6.9. What efforts are made by the University/ Autonomous College for Examination

Nil

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? Nil**6.11. Activities and support from the Alumni Association:**

Organizing carrier counselling sessions, first-aid awareness camp, health and sanitation awareness camp are the main contributions of the alumni association.

6.12. Activities and support from the Parent – Teacher Association:

Support comes through ideas generated in the parent-teachers meets of different departments though there is no formal parent teachers' association.

6.13. Development programmes for support staff:

Provision for loans from the college cooperative.

6.14. Initiatives taken by the institution to make the campus eco-friendly

Our college has an extremely eco-friendly ambience.

Criterion – VII**7. Innovations and Best Practices****7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

The IQAC focussed on how the present best practices can be sustained and continued.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Since the college has been functioning smoothly on all fronts no ATR has been created.

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

Bombardment session.
Pick a Waste a Day movement.

7.4. Contribution to environmental awareness / protection:

The college itself is a green zone. Outside the campus regular campaigns on this issue and tree plantation in adopted villages are carried out, monitored and maintained.

7.5. Whether environmental audit was conducted?

Yes		No	✓
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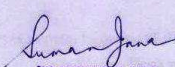
7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The basic strength of the college is its faculty who are extremely dedicated and student friendly, and secondly our students, who still not being urbanised are basically obedient learners. The pitfalls of extreme urbanization like consumerism, technology fads like whatsapp and facebook, have still not invaded our students in the form of addiction. Our basic weakness is lack of space for which students cannot be given great access to internet facilities through a computer centre.

8. Plans of institution for next year

Building of open air auditorium and ample sitting concrete benches for students around the playgrounds. On being assessed by NAAC the college hopes to garner the money required for extension of library and construction of new classroom spaces.

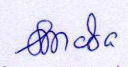
Name: Dr. Suman Jana



CO-ORDINATOR, IQAC
Vivekananda Mahavidyalaya
Burdwan

Signature of the Coordinator, IQAC

Name: Dr. Siba Prasad Rudra



Principal
Vivekananda Mahavidyalaya
Burdwan

Signature of the Chairperson, IQAC

Annexure I

- A completely innovative practice called the BOMBARDMENT SESSIONS are organized by every department at least twice a year. In such sessions students are required to bombard their teachers who mandatorily remain present together on the dais and all questions relating to the syllabus as well as any other relevant problems are asked by students which the teachers answer. The students have been found to take an enormous amount of interest in these sessions which not only benefits them with inputs from teachers, but the central point of interest is that in most occasions one teacher answer a particular

question whereas the other teachers often give additional inputs which make the session interactive and intellectually nourishing.

Annexure II

All components of the college are requested to pick a waste paper or plastic pouch or packet or any item that might harm the cleanliness of the college. Students have taken great initiative, especially after finding their teachers involved in the act of cleaning the campus. This has resulted in a stupendous impact as students feel that the college is not separate from their own houses which are kept clean by them. This sense of belonging to the college is a great psychological benefit to a student who actively feels that he/she has a role to play in the College.

FEEDBACK REPORT OF IQAC REGARDING PARENT TEACHERS' MEET

2015-16

This year the overwhelming reaction among the parents has been of high praise for the college management who has tried very hard in garnering funds from the Government of West Bengal which has resulted in building of two new floors on the PG building in which 9 class rooms and 2 laboratories have been accommodated. The IQAC feels extremely satisfied at noticing that if the college has any development the guardians are overjoyed. This shows how much parents too are interested in the functioning of the college.

Another significant point was pointed out to teachers in the English department who were anxious about the management of the new vast syllabus introduced in 2015-2016. One of the parents came out with the idea that if there is anything common in the new syllabus with the existing one for the 2nd and 3rd years, combined classes may be taken with the new 1st years which will save a lot of time and be extremely beneficial for the students as well. This was an idea appreciated by the IQAC and taking cue immediately, the HOD of Physics department, had taken recourse to this mode of joint classes resulting in saving of man hours.