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# VIVEKANANDA MAHAVIDYALAYA, BURDWAN

(GOVT. SPONSORED) □ ESTD-1964

P.O- Sripally ★ Dist- Burdwan ★ Pin-713103 ★ W.B

NAAC Re-Accredited (B+) with PG in Chemistry

No...../V.M.

Date : .....

From : *The Principal & Secretary*

Vivekananda Mahavidyalaya is a Grant-in-Aid College, takes all steps to ensure there is optimal mobilization of Resources. The Salary is received from Govt. of West Bengal and the entire process is completed online through the Govt. portal (HRMS Portal). Remunerations paid by the College are completed through online mode. There are various avenues by which funds are received either from the STATE GOVT or from the Central Govt. RUSA funds were received and utilized by the Institution.

The Principal is the DDO. He is assisted by the Bursar who supervises all the financial processes in the College. The signatories of cheques are the Principal and any one of the external Governing Body Members. There is a Finance Committee constituted by the Governing Body of the College which looks after the Finances of the College. A Purchase Committee has been set up by the Governing Body which looks after the tendering and purchases made in the College. All Statutory obligations are maintained in the transparent process of purchase for the College.

Regular Financial Audits are done. The internal Audit is completed after completion of every financial year. External Audit is done by Auditors appointed by the Govt.

**Principal**  
**Vivekananda Mahavidyalaya**  
**Burdwan**

