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Internal Quality Assurance Cell (IQAC) VIVEKANANDA MAHAVIDYALAYA, BURDWAN

(Govt. Sponsored) **★** ESTD – 1964

P.O-Sripally Dist.- Purba Bardhaman, PIN – 713103, W.B.

NAAC Re-Accredited (2^{nd} Cycle, B+ with PG in Chemistry)

No.: Date: 14.02.2017

From: Co-ordinator, IQAC

A meeting of IQAC will be held on 22th Feb. 2017 at 2 p.m. The following members are requested to make it convenient to be present in the meeting.

- 1. Dr. Kaloshona Roy (External Member)
- 2. Dr. Tapas Kr. Das (External Member)
- 3. Dr. Pravat Kr. Kuri (Alumni Member)
- 4. Dr. Amiya Kr. Mahapatra (Internal Member)
- 5. Dr. Anandamoy Mukherjee (Internal Member)
- 6. Dr. Hema Dutta (Internal Member)
- 7. Dr. Sambhu Sing Mura (Internal Member)
- 8. Dr. Sadhan Mondal (Internal Member)
- 9. Dr. Sk. Tofajjen Hossain (Internal Member)
- 10. Prof. Uttam Kr. Hazra (Internal Member)
- 11. Mr. Pradeep hazra (Administrative Member)
- 12. Mr. Paramananda Mondal (Administrative Member)
- 13. Mr. Gorachand Ghosh (Administrative Member)
- 14. Mr. Soumen Chakraborty (Administrative Member)

Agenda:

- 1. To follow-up previous NAAC reports and results.
- 2. To discuss on project preparation of RUSA funding.
- 3. To finalize the AQAR of 2015-16.
- 4. Mis.

Venue: Principals Chamber

Carlinda IOA

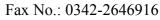
Coordinator IQAC

(Prof. Animesh Debnath)

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Meeting of IQAC held on 22.02.2017 at 2 p.m.

Members Present:

2. Provat Klorro Kuri 22.02.17.
3. Tapoly Rem as Dely 22/2/my7
4. Ustam Kumur Hazra 22/1/17
5. SK Tofajjen Horsain 22/2/17
6. Gorachand Ghoth 22-02.17
7. Ammed Set and 24.02,17 (Co-ordinator)
8. Hema Data 22/2/17
9. Sadtan Mandal 22/2/17
10. Kalo Sona Roy 22.2/17
11. Source of Charonbank. 22/2/17
12. Prodya Jaza 22,2.17
13. Shambha Nath Sing Mura 22/2/12

The meeting Dt. 22.02.17 of the IQAC has been unanimously resolved that

Resolution 1:

- i. To improve the **Criterion-III**: Research, Consultancy and Extension;
 - Minor Research Projects (MRP) are needed to submit regularly every year.
 - More than Two National Seminar (UGC/DST etc.) are required to organize every year.
 - All the Dept. (individually/jointly) are advised to publish journal/edited book.

For the extension part

- Open the privet courses like Netaji Open University, IGNU etc.
- Regular submission of report on society/viilage adaptation by the NSS.



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- Organize blood donation camp every year.
- Regular submission of report on first aid training camp by the NCC/NSS
- ii. To improve the **Criterion IV:** Infrastructure and Learning Resources;
 - Increase the learning resources like computer centre/lab., virtual class room with student access
 - Full computerization of library to be done at earliest and Lab. Committee may be consulted.
 - -Drinking water facility at every floor.
- iii. To improve the **Criterion V:** Student Support and Progression;
 - The student medical support system to upgrade
 - More 'Campussing' are needed to organized.
 - Training to job oriented courses are desirable to introduced.
- iv. To improve the **Criterion -VI**: Governance, Leadership and Management;
 - All data related to students and their examination marks to be entered to in the CAMS system at earliest and similarly others
- v. To improve the Criterion VII: Innovations and Best Practices;
 - Decision to be taken in consultation with Teachers' Council

Resolution 2:

i. The preparation of DPR of RUS is required finish in time though the abstract of RUSA funding has been submitted.

Resolution 3:

i. AQAR for the year 2015-16 to be finalized and the same for the eyar 2016-17 to be prepared.

Resolution 4:

- i. IQAC fund utilization is needed to complete in an urgent basis.
- ii. Academic calendar is required to published from the next academic session.

Copy to - Principal, Vivekananda Mahavidyalaya, Burdwan.

Co-ordinator, IQAC (Prof.A