

Website : <u>www.vmbdn.in</u> Email : <u>vmiqac2017@gmail.com</u> Phone No.: 7908080655 (Coordinator) Fax No.: 0342-2646916

Internal Quality Assurance Cell (IQAC)

VIVEKANANDA MAHAVIDYALAYA, BURDWAN

(Govt. Sponsored) * ESTD – 1964

P.O-Sripally Dist.- Purba Bardhaman, PIN – 713103, W.B.

NAAC Re-Accredited $(2^{nd} Cycle, B+ with PG in Chemistry)$

No.:

From : Co-ordinator, IQAC

Date : 12.09.17

A meeting of Internal IQAC members with all Teaching and non-teaching staff, is being held on 12.09.17 at 11.30 a.m. in the teaching-staff room. The following members and teaching - non-teaching staff are present :

Agenda :

- 1. Preparation of AQAR 2016-17.
- 2. Discuss about quality improvement of the college.

3. Mis.

Members; Teaching & non-teaching staff

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 $(C + C = 1) \div ECTD = 10(4)$

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- 1. IQAC will follow the new format of AQAR of 2016-17.
- 2. All the data related to academic and administrative activity for the session 2015-16 and 2016-17 will have to be collected in consultation with principal and internal GB members.
- 3. For the college infrastructure development, proposal to be sent for granting fund from DIN DAYAL UPADAYAYA scheme and Dr. Palash Mondal is entrusted to do the needful for it.
- 4. Regular arrangement of compassing / career-counseling / cyber-consciousness is required.
- 5. Alumni / yoga centre is needed to be regularized.
- 6. IQAC contingency is required and the proposal will be submitted to the GB.
- 7. IQAC will submit the proposal to spend the fund received from UGC.

The meeting terminated after a vote of thanks to the chair.

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Vivekananda mahavidyalaya, burdean burdean

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mahavidyalaya,