



Website : www.vmbdn.in

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Internal Quality Assurance Cell (IQAC)

VIVEKANANDA MAHAVIDYALAYA, BURDWAN

(Govt. Sponsored) * ESTD – 1964

P.O-Sripally Dist.- Purba Bardhaman, PIN – 713103, W.B.

NAAC Re-Accredited (2nd Cycle, B+ with PG in Chemistry)

No.: 01/VM/IQAC

Date : 09/01/2019

From : Co-ordinator, IQAC

A review meeting Interval IQAC members, Internal GB members and the convenors of required sub-committee will be held on 06.02.2019 at 1.30 pm in the principal chamber. The following members and teachers are requested to present.

1. Dr. Anandamay Mukherjee
2. Dr. Sadhan Mondal
3. Dr. S.S. Mura
4. Dr. Hema Dutta
5. Sri Uttam Hazra
6. Sri Paramananda Mondal
7. Prof. Subhendu Bag
8. Prof. Someswar Shing
9. Head Clark – Day Section
10. Head Clark – Morning section

Convenor's of the following Sub-committee

Disciplinary/antiragging and grievance redresser committee i. Dr. B.D. Roy ii. Dr. Ahana Biswas	SC/ST/PH Welfare committee : i. Sri Goutam Sarkar ii. Sri Amaresh Pramanik	Sexual Harrashment committee: i. Dr. Ahana Biswas ii. Dr. Pallabi Shil
Canteen Committee : i. Dr. Ranjit Pathak	Research Committee: i. Dr. Kushal Chattopadhyay	Girls Hotel Committee: i. Smt. Madhumita Bhattacharya
College website update committee : i. Dr. Shantanu Saha ii. TCS	Cultural Committee : i. Dr. Ahana Biswas ii. Sri Bikash Halder	Seminar committee: i. Dr. Palash Mondal ii. Dr. Basudeb Halder
Beautification and campus development committee: i. Dr. Anandamoy Mukhopadhyay ii. Sri Bikash Halder	Alumni Committee : i. Sri Argha Khan ii. Sri Santosh Kumar Malik	Seminar Committee (College): i. Dr. Ahana Biswas ii. Sri Amaresh Pramanik
Helath care and students counseling committee: i. Dr. Ahana Biswas ii. Dr. Ranjit Pathak	Career Counselling and students welfare committee: i. Dr. Ananta Gope ii. Dr. Kushal Chattopadhyay	

Handwritten signature and date: 17/01/19

Handwritten signature and date: 19/1/19



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The meeting of IQAC & requisite sub-committee held on 06.02.19 at 1.30 pm in the principal's chamber and the following members were present :

1.  06/02/19
2. A. Mukhopadhyay 06.02.2019
3. A. Ghose 06.02.19.
4. Ananta Gope
5. Shambhu Nath Singh Murm. 06.02.2019
6. Gurechand Ghosh 6.2.19
7. Pritash Mandal 06/02/19
8. D. Saha 06.02.19
9. Paramananda Mandal 6/2/19
10. Hema Datta 6/2/19
11. Athana Biswas 6/2/19
12. Anuresh Samanik 6/02/19
13. Uttam Kumar Hazra 06/02/19
14. Santanu 6.2.19
15. Pradip Hazra 06.02.19
16. Ranjit Kumar Pattnaik 06.02.19



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Resolutions :

The review meeting of IQAC and other requisite sub committees held on 06.02.19 at 1.30 pm in the principals chamber has unanimously been resolve that -

Review of the functions of sub-committee:

1. Most of the requisite sub-committees (Disciplinary/Anti Ragging Grievance Redresser Committee, ST SC PH Welfare Committee , Sexual Harassment Comm. Canteen Com., Research Co., Girls Hostel Com., College Website Update Com., Cultural Com., Seminar Com Inter., Beautification And Campus Development Com., Alumni Com., Seminar Com College., Health Care And Students Counseling Com., Career Counseling And Students Welfare Com.) should start their function in regular basis following the NAAC visit probably in the year of 2022.
2. It has been resolved that all the convenors of requisite subcommittees should arrange meeting in regular basis, at least once in three month.
3. The teacher/non-teaching staff whose name has been entitled as convenor/joint convenor, in more than three sub-committees should be rearranged.
4. IQAC coordinator may call in the sub-committee meeting and the sub-committees should maintain proper records and action taking steps.
5. Existence of grievance /anti ragging cell needs to convey the massages to the newly admission students through website, meeting, functions, banner display.
6. To motivate the research, good published paper the good papers may be linked in college website portal.
7. A workshop on new system of NAAC, will be arranged by the IQAC by the first week of march 2019.

Review of the functions of IQAC since 22.02.2017

8. Since 22.02.17 the IQAC of our college has been arranged 8 meeting with teaching and non-teaching staff, 2 CAS, more than 5 seminars, 1 film festival and submitted 3



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AQAR, audit report. However the resolutions made on these meeting should be expedite as:

- i. The resolution of opening of private courses like Netaji open university, IGNU etc. should be in realism for NAAC.
- ii. Blood donation camp should organize time to time.
- iii. A common computer accessibility room for non-lab student is required to be set-up in urgent basis.
- iv. Central library extension and their full computerization should immediately be started so that the work can finish before the NAAC visit probably in 2022.
- v. Drinking water facility should be installed in every floor of all academic block of our college.
- vi. Student medical support system and yoga should start in regular basis.
- vii. Career counseling committee should arrange the training to job oriented courses.
- viii. Data bank creation related to students and staff at par the NAAC and UGC is required on urgent basis.
- ix. Academic calendar should be uploaded in college website in regular basis.
- x. Conference/workshop of non-teaching staff should be arranged through the non-teaching members of
- xi. The Alumni of the college is yet not registered. However it has suggested to the concerned committee to form the new executive framework but the other alumni member should be collected by all the departments of our college.